

FORWARD PLAN -

This Plan sets out the decisions which the Council expects to take over.

Key decisions are decisions which are likely:

- (a) to result in the Council incurring expenditure or making savings which are significant having regard to the budget for the service concerned, or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards of the Borough.

There is a requirement to publish with 28 clear days' notice any key decision that is intended to be made. An Authority cannot take a key decision without giving 28 days' notice unless an urgent decision is required.

Other Decisions

Although it is not a statutory requirement, this Forward Plan also contains details of other matters likely to be considered by the Council's Cabinet, Committees or Full Council which are not 'key decisions'.

Reports relevant to key decisions, and any listed background documents, may be viewed at the Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffs, ST5 2AG six days before the decision is to be made. Copies of, or extracts from, these documents may be obtained on the payment of a reasonable fee from the following address:

Head of Business Improvements and Partnerships
Civic Offices,
Merrial Street,
Newcastle-under-Lyme,
Staffordshire,
ST5 2AG.

Telephone: 01782 742227

However, it is not possible to make available for viewing or to supply copies of reports or documents the publication of which is restricted due to confidentiality of the information contained therein.

Unless otherwise stated, representations in respect of any proposed decision may be made in writing to the Member Services Manager at the Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffordshire, ST5 2AG not later than two working days prior to the meeting at which the decision will be taken.

A decision notice for each key decision is published within 6 days of it having been made. This is open for public inspection on the Council's website and at the Civic Offices.

The law and the Council's constitution provides for urgent key decisions to be made. A decision notice will be published for these in exactly the same way.

**FORWARD PLAN FOR THE PERIOD 3 MARCH 2014
TO 4 APRIL 2014**

<p>TITLE OF REPORT: EXTENSION OF BULKY COLLECTION SERVICE</p>
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Portfolio	Cabinet Portfolio Holder - Environment and Recycling
Brief description of report	Extension of bulky collection service with Furniture Mine for a further two years.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet Portfolio Holder - Environment and Recycling
Earliest date of decision	Wednesday, 13 Nov 2013
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Cleaner Greener and Safer Communities
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Trevor Nicoll, Head of Recycling and Fleet Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

COMMUNITY INFRASTRUCTURE LEVY - DRAFT CHARGING SCHEME

Portfolio	Cabinet Portfolio Holder - Economic Regeneration, Business and Town Centres
Brief description of report	To present a draft charging scheme in respect of the Community Infrastructure Levy for public consultation.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 11 Dec 2013
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Economic Development and Enterprise
Wards affected	All Wards
Proposed consultation	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting.
Background documents	
Officer contact	Helen Beech, Planning Policy Manager
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

FEASIBILITY STUDY FOR KIDSGROVE SPORTS CENTRE

Portfolio	Cabinet Portfolio Holder - Leisure, Culture and Localism
Brief description of report	To consider options for the future provision of sports facilities in Kidsgrove.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 11 Dec 2013
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Active and Cohesive Communities
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Rob Foster, Head of Leisure and Cultural Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

HEALTH AND WELLBEING STRATEGY CONSULTATION

Portfolio	Cabinet Portfolio Holder - Planning and Assets
Brief description of report	To report on the outcomes of the consultation on the Borough Health and Wellbeing Strategy.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 11 Dec 2013
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	
Wards affected	All Wards
Proposed consultation	Public
Last date for representations	
Background documents	
Officer contact	Rob Foster, Head of Leisure and Cultural Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

LOCAL ENTERPRISE PARTNERSHIP - PLANNING CHARTER MARK

Portfolio	Cabinet Portfolio Holder - Economic Regeneration, Business and Town Centres
Brief description of report	To enable Cabinet to consider steps that are likely to be required for the Borough Council to achieve Planning Charter Mark status in 2013
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 11 Dec 2013
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Economic Development and Enterprise
Wards affected	All Wards
Proposed consultation	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting
Background documents	
Officer contact	Guy Benson, Head of Planning and Development
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

MEDIUM TERM FINANCIAL STRATEGY

Portfolio	Cabinet Portfolio Holder - Finance and Resources
Brief description of report	Sets out the Medium Term Financial Strategy for 2014/15 and the following four years, indicating the projected budgets for these years and the shortfall compared to available resources.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 11 Dec 2013
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting
Background documents	
Officer contact	Dave Roberts, Head of Finance
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

MEDIUM TERM HIRE OF REFUSE COLLECTION VEHICLES

Portfolio	Cabinet Portfolio Holder - Environment and Recycling
Brief description of report	Hire of two refuse collection vehicles.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 11 Dec 2013
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Not Applicable
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Trevor Nicoll, Head of Recycling and Fleet Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

RENEWAL OF MICROSOFT SOFTWARE LICENSING

Portfolio	Cabinet Portfolio Holder - Communications, Policy and Partnerships
Brief description of report	To seek approval to appoint a Microsoft Licensing Reseller, following a procurement exercise, to provide the Council with Microsoft Product pricing and orders, licenses and licensing services. The existing contracts are due for renewal in 2014. ICT will therefore be procuring the following contracts: A new Microsoft Enterprise Agreement from 01 June 2014 A new Microsoft Select Agreement with effect from 01 October 2014.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 11 Dec 2013
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Not Applicable
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Jeanette Hilton, Head of Customer and ICT Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

UPDATE OF MARKET BYELAWS

Portfolio	Councillor Terry Turner
Brief description of report	To update a number of administrative items on market management including revised market byelaws in line with DCLG requirements
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 11 Dec 2013
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Economic Development and Enterprise
Wards affected	Town
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Elaine Burgess
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

AFFORDABLE HOUSING REGENERATION PARTNERSHIP

Portfolio	Cabinet Portfolio Holder - Economic Regeneration, Business and Town Centres
Brief description of report	The Council has committed to undertake a joint feasibility study with Aspire Housing and it is appropriate that the outcome of this is reported to Cabinet for consideration.
Spend required/saving generated (<i>if applicable</i>)	This will be reported within the report
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Economic Development and Enterprise
Wards affected	All Wards
Proposed consultation	Other Registered Providers operating in the Borough have been consulted to highlight that the Council is open to discussions around ways to deliver affordable housing in the Borough.
Last date for representations	Representations can be made one working day prior to the meeting
Background documents	
Officer contact	Jo Halliday, Head of Housing
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	NA

TITLE OF REPORT:

ASSET MANAGEMENT STRATEGY 2014-2017

Portfolio	Cabinet Portfolio Holder - Economic Regeneration, Business and Town Centres
Brief description of report	Approval to how the Council manages its land and property portfolio to assist it to achieve its corporate and service objectives
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Economic Development and Enterprise
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Louise Beeby
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

AWARD OF THE NEWCASTLE HOUSING ADVICE CONTRACT

Portfolio	Cabinet Portfolio Holder - Economic Regeneration, Business and Town Centres
Brief description of report	The Council is tendering the Newcastle Housing Advice Contract which includes the provision of the statutory homelessness, housing advice and housing register functions. The report will make recommendations on the award of the contract.
Spend required/saving generated (<i>if applicable</i>)	The retendering process seeks to secure savings on the contract value in line with the corporate approach.
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Economic Development and Enterprise
Wards affected	All Wards
Proposed consultation	The tendering process is timetabled to be considered by the Economic Development and Enterprise Scrutiny Committee in December 2013.
Last date for representations	
Background documents	
Officer contact	Jo Halliday, Head of Housing
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	Any confidential information would be included in a confidential appendix.

TITLE OF REPORT:

CAPITAL STRATEGY 2014/15

Portfolio	Cabinet Portfolio Holder - Finance and Resources
Brief description of report	Approval of how the Council deploys its capital resources in order to assist it to achieve its corporate and service objectives.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting
Background documents	
Officer contact	Dave Roberts, Head of Finance
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

CHARGING FOR PRE-APPLICATION PLANNING ADVICE - REVIEW

Portfolio	Councillor Terry Turner
Brief description of report	To report back on the implementation of changes made by Cabinet at its meeting on 6th February 2013, feedback received and the impact of the changes
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	Cabinet 15th January 2014
Relevant Overview and Scrutiny Committee	
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Guy Benson, Head of Planning and Development
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:
HS2

Portfolio	Councillor Terry Turner
Brief description of report	Response to the Government consultation on High Speed Rail : Investing in Britain's Future - Consultation on the route from the West Midlands to Manchester, Leeds and beyond (HS2 Phase 2)
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	15th January 2014
Relevant Overview and Scrutiny Committee	Economic Development and Enterprise
Wards affected	All Wards
Proposed consultation	The HS2 Working Group of the Economic and Development and Enterprise Overview and Scrutiny Committee has submitted its recommendations to Council on the 27th November 2013
Last date for representations	
Background documents	
Officer contact	Guy Benson, Head of Planning and Development
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

NEWCASTLE CAPITAL INVESTMENT PROGRAMME

Portfolio	Cabinet Portfolio Holder - Communications, Policy and Partnerships, Cabinet Portfolio Holder - Economic Regeneration, Business and Town Centres, Cabinet Portfolio Holder - Leisure, Culture and Localism, Cabinet Portfolio Holder - Environment and Recycling, Cabinet Portfolio Holder - Finance and Resources, Cabinet Portfolio Holder - Safer Communities, Cabinet Portfolio Holder - Planning and Assets
Brief description of report	To approve a programme of capital investment schemes across the Borough and to authorise an initial set of asset disposals to fund the initial phase of works in 2014/2015
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting.
Background documents	
Officer contact	John Sellgren, Chief Executive
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

TOWN CENTRE CAR PARKING - ANPR TRIAL

Portfolio	County Councillor Mrs Ann Beech
Brief description of report	This report seeks member agreement to trial the use of an ANPR based system to be used as an alternative method of payment on NBC town centre car parks.
Spend required/saving generated (<i>if applicable</i>)	No as the trial is no cost to NBC
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	15th Jan 2013
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	Town
Proposed consultation	None
Last date for representations	None
Background documents	
Officer contact	Graham Williams
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

SHORT TERM VEHICLE CALL OFF HIRE CONTRACT

Portfolio	Cabinet Portfolio Holder - Environment and Recycling
Brief description of report	Contract for all short term hire vehicles.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Not Applicable
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Trevor Nicoll, Head of Recycling and Fleet Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:
TYRE CONTRACT

Portfolio	Cabinet Portfolio Holder - Environment and Recycling
Brief description of report	Contract for tyres for council vehicles.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Not Applicable
Wards affected	
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Trevor Nicoll, Head of Recycling and Fleet Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

INTEGRATED RECYCLING AND WASTE STRATEGY

Portfolio	Cabinet Portfolio Holder - Environment and Recycling
Brief description of report	Integrated Recycling and Waste Strategy for the Council from 2016 onwards.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 5 Feb 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Cleaner Greener and Safer Communities
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Trevor Nicoll, Head of Recycling and Fleet Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

LOCALISM ACT 2011 - PAY POLICY STATEMENT

Portfolio	Councillor Mike Stubbs
Brief description of report	<p>Local Authorities are required by the Localism Act to prepare a Pay Policy Statement for each financial year. The Statement should set out the authority's policies relating to the remuneration of its chief officers, the remuneration of its lowest paid employees and the relationship between the remuneration of its chief officers and the remuneration of its employees who are not chief officers.</p> <p>The Statement for 2014/15 must be approved by Council and published by 31 March 2013.</p>
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Council
Earliest date of decision	Wednesday, 26 Feb 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	Localism Act 2011 - Pay Policy Statement
Officer contact	Richard Durrant, Head of Human Resources
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

PARISH/TOWN COUNCILS – REVIEW OF CONCURRENT FUNCTIONS AND FUNDING

Portfolio	Cabinet Portfolio Holder - Communications, Policy and Partnerships
Brief description of report	To set up a review of the existing process whereby the Borough Council provides funding to parish/town councils in the Borough to cover concurrent functions (those functions which can be delivered by both parish/town councils and the Borough Council).
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 5 Feb 2014
Likely Date of Decision	5th February 2014
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	Consultation proposed with town/parish councils
Last date for representations	Clerks/Members from town and parish councils in the Borough
Background documents	
Officer contact	Mark Bailey, Head of Business Improvement and Partnerships
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

PLAYING PITCH STRATEGY

Portfolio	Cabinet Portfolio Holder - Economic Regeneration, Business and Town Centres
Brief description of report	To approve a new playing pitch strategy for the Borough.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 5 Feb 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Rob Foster, Head of Leisure and Cultural Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

**SAFEGUARDING CHILDREN AND VULNERABLE ADULTS
PROTECTION POLICY**

Portfolio	Cabinet Portfolio Holder - Communications, Policy and Partnerships
Brief description of report	An updated Policy to protect all children and vulnerable adults, including those living in our communities, placed in our care within our services and to protect Newcastle-under-Lyme Borough Council, its staff, elected members and volunteers.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 5 Feb 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Cleaner Greener and Safer Communities
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Sarah Moore
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

SPORT AND ACTIVE LIFESTYLES STRATEGY

Portfolio	Cabinet Portfolio Holder - Leisure, Culture and Localism
Brief description of report	To agree for consultation a multi agency Sport and Physical Activity Strategy for the Borough.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 5 Feb 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Active and Cohesive Communities
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Rob Foster, Head of Leisure and Cultural Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

WORKPLACE DOMESTIC VIOLENCE POLICY

Portfolio	Councillor Tony Kearon
Brief description of report	<p>To approve the Workplace Domestic Violence Policy. It is essential in raising awareness on this under reported crime and demonstrates to staff a commitment to their welfare by the Borough Council.</p> <p>Domestic Violence affects 1 in 4 women and 1 in 6 men and claims the lives of 2 women a week in England every year. Given these statistics and the amount of people affected it is highly likely we have both perpetrators and victims of domestic violence working within the Council.</p>
Spend required/saving generated (<i>if applicable</i>)	Staff can sometimes have high sickness rates and be under productive if they are being abused at home, by getting help and support safely these may improve.
Decision maker	Cabinet
Earliest date of decision	Wednesday, 5 Feb 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Cleaner Greener and Safer Communities
Wards affected	All Wards
Proposed consultation	
Last date for representations	Not applicable
Background documents	
Officer contact	Catherine Fox, Officer
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

TREASURY MANAGEMENT STRATEGY 2014/15

Portfolio	Cabinet Portfolio Holder - Finance and Resources
Brief description of report	To approve the strategy to be followed by the Council in carrying out its treasury management activity in the forthcoming financial year, 2014/15.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Council
Earliest date of decision	Wednesday, 26 Feb 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting
Background documents	
Officer contact	Dave Roberts, Head of Finance
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:
IRRECOVERABLE ITEMS

Portfolio	
Brief description of report	To consider Items deemed to be irrecoverable
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 5 Mar 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

**NEWCASTLE-UNDER-LYME SPORTS COUNCIL - GRANT AID
2014/15**

Portfolio	Cabinet Portfolio Holder - Finance and Resources
Brief description of report	To approve a grant to the Sports Council and to inform members of the grants awarded by the Sports Council to individuals and sports clubs in the borough in 2013/14.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 2 Apr 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting
Background documents	
Officer contact	Dave Roberts, Head of Finance
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

THE FUTURE DEVELOPMENT OF THE BOROUGH MUSEUM AND ART GALLERY

Portfolio	Cabinet Portfolio Holder - Leisure, Culture and Localism
Brief description of report	To report on the options for the future development of the Borough Museum and Art Gallery along with the development of a medium to long term plan for its management.
Spend required/saving generated (<i>if applicable</i>)	None at this stage
Decision maker	Cabinet
Earliest date of decision	Wednesday, 5 Mar 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Active and Cohesive Communities
Wards affected	All Wards
Proposed consultation	To be developed
Last date for representations	None
Background documents	
Officer contact	Rob Foster, Head of Leisure and Cultural Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

REVIEW OF ALLOTMENT SERVICE

Portfolio	Councillor George Cairns
Brief description of report	To report the outcome of the work of the Allotment Review Task and Finish Group to the Active and Cohesive Communities Overview and Scrutiny Committee to present the draft Allotment Policy to the committee.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 5 Mar 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Active and Cohesive Communities
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Steve Middlehurst
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

**TITLE OF REPORT:
KIDSGROVE SPORTS CENTRE**

Portfolio	Cabinet Portfolio Holder - Leisure, Culture and Localism
Brief description of report	To enable the Council to set out its approach to developing sports and leisure facilities for Kidsgrove that are fit for the 21st century and provide the opportunity for the community to access high quality facilities that will be designed, built, operated and financed in a sustainable way.
Spend required/saving generated (<i>if applicable</i>)	None at this stage
Decision maker	Cabinet
Earliest date of decision	Wednesday, 2 Apr 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Active and Cohesive Communities
Wards affected	All Wards
Proposed consultation	To be developed
Last date for representations	None
Background documents	
Officer contact	Rob Foster, Head of Leisure and Cultural Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:
IRRECOVERABLE ITEMS

Portfolio	Councillor Mike Stubbs
Brief description of report	To consider items that are deemed irrecoverable for a variety of reasons.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 5 Mar 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Dave Baker, Head of Revenues and Benefits
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

DISCRETIONARY RATE RELIEF

Portfolio	Councillor Mike Stubbs
Brief description of report	To consider applications for discretionary rate relief made by charities and not for profit organisations.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 5 Mar 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Dave Baker, Head of Revenues and Benefits
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:

**CASE MANAGEMENT POLICY FOR COUNCILLORS -
UNACCEPTABLE BEHAVIOUR & ACTIONS BY MEMBERS OF THE
PUBLIC**

Portfolio	Cabinet Portfolio Holder - Planning and Assets
Brief description of report	The existing corporate Case Management Policy, approved by Cabinet on 22nd May 2013, helps staff to deal with unreasonable customers in a fair and consistent way. However, it does not specifically extend to provide guidance for councillors in dealing with unreasonable behaviour or actions by members of the public, when undertaking Council work. A Case Management Policy specifically designed for councillors will provide guidance on how to deal with members of the public who display unacceptable customer behaviour and actions which infringe the normal relations that exist between councillors and constituents.
Spend required/saving generated (<i>if applicable</i>)	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 5 Mar 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Jeanette Hilton, Head of Customer and ICT Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	

TITLE OF REPORT:
ECONOMIC DEVELOPMENT STRATEGY, YEAR THREE ACTION PLAN (2014-5)

Portfolio	Cabinet Portfolio Holder - Economic Regeneration, Business and Town Centres
Brief description of report	Consideration of an Action Plan to demonstrate what actions the Council plan to take (on its own or with partners) to implement the approved Economic Development Strategy in the next 12 months.
Spend required/saving generated (<i>if applicable</i>)	None identified here (any would either be within existing budgets or be the subject to a future report)
Decision maker	Economic Development and Enterprise Overview and Scrutiny Committee
Earliest date of decision	Wednesday, 12 Mar 2014
Likely Date of Decision	Scrutiny: 12th March 2014 Cabinet: 2nd April 2014
Relevant Overview and Scrutiny Committee	Economic Development and Enterprise
Wards affected	All Wards
Proposed consultation	The Strategy itself has already been subjected to consultation and agreed, the annual action plan is solely to describe how this is now to be implemented.
Last date for representations	None
Background documents	
Officer contact	Simon Smith, Regeneration and Economic Development Manager
Reasons for exemptions under the Local Government Act 1972, Schedule 12A (<i>if applicable</i>)	None

THE CABINET:	OVERVIEW & SCRUTINY:
<p>Councillor Gareth Snell – Leader Portfolio: Communications, Policy and Partnerships</p>	<p>Co-ordinating Overview and Scrutiny Committee: Chair: Cllr Robin Studd Vice Chair: Cllr Ian Matthews</p>
<p>Councillor Terry Turner Portfolio: Economic Development, Regeneration and Town Centres</p>	<p>Cleaner, Greener and Safer Communities: Chair: Cllr Gill Williams Vice Chair: Cllr Hilda Johnson</p>
<p>Councillor Mike Stubbs – Deputy Leader Portfolio: Finance and Resources</p>	<p>Economic Development and Enterprise: Chair: Cllr Dave Stringer Vice Chair: Cllr Sophia Baker</p>
<p>Councillor Ann Beech Portfolio: Environment and Recycling</p>	<p>Active and Cohesive Communities: Chair: Cllr George Cairns Vice Chair: Cllr Reg Bailey</p>
<p>Councillor Elizabeth Shenton Portfolio: Leisure, Culture and Localism</p>	<p>Transformation and Resources: Chair: Vice Chair: Cllr Silvia Burgess</p>
<p>Councillor Tony Kearon Portfolio: Safer Communities</p>	<p>Health Scrutiny: Chair: Cllr Colin Eastwood</p>
<p>Councillor John Williams Portfolio: Planning and Assets</p>	